

# 2013 NSC Audits & Assessments Office (AAO) Operational Meeting Agenda

**Theme: Collaboration, Cooperation, Communication – Keys to Success**

## Objectives:

- Results from collaborative activities within NASA (OSMA, NSC, OSI, OCHMO, and Agency Working Groups)
- NSC/AAO will present current trends and best practices
- Corrective Action Plans Discussion
- OSMA's Requirements Tool Discussion (Cradle)

**Location:** Goddard Space Flight Center, Building 3 Goett Auditorium

**Wednesday, December 11, 2013**

**Note: Times are Eastern Standard Time**

**Sessions will be held in Building 3 Goett Auditorium**

7:00	Registration	
8:00	Welcome .....	Cheevon (Mi-Mi) Lau
8:10	Safety Message .....	Daniel Simpson
8:15	Opening Remarks.....	Judith Bruner
8:30	Opening Remarks/NSC Updates and Status .....	Alan Phillips
8:45	OSMA Audit Trends and Status .....	Cheevon (Mi-Mi) Lau
9:45	Break	
10:00	Explosives Safety.....	Sandra Hudson
11:00	NSC's Web & Publication Overview .....	Sallie Keith
11:30	Lunch	
12:30	OSMA Requirement Management REDAA: Requirements flow down and Cradle-SAARIS REDAA: Programs/Projects .....	Alfredo Colón/ Leigh Gatto/ Bob Cross
1:30	OCHMO/OSI/OSMA Requirements Overlap and Proposal.....	Guy Camomilli/ Michael Green/ Arthur R. Lee
2:00	IFO & VPP – Commonalities/Differences/Requirements .....	Arthur R. Lee
2:30	Break	
2:45	OSMA - What It Was, Is, and Will Be .....	Thomas Whitmeyer
3:45	Latest Status: Mishap, NPRs/NASA-STD, and OSHA Report.....	Cheevon (Mi-Mi) Lau
3:55	Mishap Scenarios Tied to Quality Assurance .....	Brian Hughitt

4:45	Wrap-up .....	Cheevon (Mi-Mi) Lau
5:00	End	
5:15	Group Picture (Building 3, Goett Auditorium Stage) .....	All

### **Thursday, December 12, 2013**

7:00	Registration	
8:00	Opening Remarks.....	Cheevon (Mi-Mi) Lau
8:05	Quality Assurance Updates (QA Documents, QAWG, etc.) ....	Brian Hughitt
9:05	Case Studies: Electrical Safety and Next Steps .....	Cheevon (Mi-Mi) Lau/ Masoud Jafari
10:05	Break	
10:20	Centers and AAO Discussion: SAARIS Capabilities/ CAP Taxonomy/CAP Technical Feedback .....	Belinda Chavez/ Bob Cross/ Cheevon (Mi-Mi) Lau
12:20	Closing Remarks .....	Cheevon (Mi-Mi) Lau
12:30	End	

Thank you for working with us. Please complete the Participant Feedback form (<http://nsc.nasa.gov/AAOOperationalMeeting/Feedback>) by Friday, December 20, 2013 to tell us about your experience at the 2013 NSC AAO Operational Meeting. We also welcome suggestions for our upcoming Operational Meetings.

2:00	SAARIS Hands-on Demonstration (Building 3, Goett Auditorium Stage) .....	Belinda Chavez/ William Shifman/ Jennifer Wilson
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Acronyms:

AAO	Audits & Assessments Office
CAP	Corrective Action Plan
IFO	Institutional/Facility/Operational
NSC	NASA Safety Center
OCHMO	Office of the Chief Health and Medical Officer
OSI	Office of Strategic Infrastructure
OSHA	Occupational Safety and Health Administration
OSMA	Office of Safety and Mission Assurance
QAWG	Quality Assurance Working Group
REDAA	Requirement flow down and SMA Engineering Design Audits and Assessments
SAARIS	Surveys, Audits, Assessments and Reviews Information System
SMARTS	SMA Requirements Tracking System
TEO	Technical Excellence Organization
VPP	Voluntary Protection Programs